



Electric Vehicle Charging Equipment Municipal Permitting Information

Village of Essex Junction

<http://www.essexjunction.org/>

Contact persons

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Resources

- General Information: <https://www.essexjunction.org/departments/planning/>
- Permitting Fee Schedule: https://www.essexjunction.org/fileadmin/files/Ordinances_Codes/Land_Development_Code/25_Appendix_B_-_Fee_Schedule.pdf

STATE PERMIT REQUIREMENTS

The Vermont Department of Fire Safety Division of Fire Safety administers the State Electrical Safety program, which includes permit requirements for EV charging equipment located on commercial or residential multi-family properties. Single family residential installations are exempted. The State electrical work notice form is available at <https://firesafety.vermont.gov/buildingcode/permits>

State environmental permits may be necessary depending on site specific potential environmental impacts (e.g. wetlands, stream crossings). For erosion or sediment control plans to be necessary, the area of disturbance needs to be 1 acre or greater.

Act 250 permits would only be required for larger developments. If a property has an existing Act 250 permit, any construction or change triggers the need for an amendment. This process is streamlined for minor amendments - EVSE could be considered minor depending on the level of construction necessary.

A VTrans highway permit may be necessary if the charging station will be located in the state right-of-way or if construction will encroach on the right-of-way:

<https://vtrans.vermont.gov/planning/permitting>

State permit specialists are available for guidance on what may be required for specific locations:

<https://dec.vermont.gov/environmental-assistance/permits/specialists>

LOCAL PERMIT REQUIREMENTS

Single Family Residential

a) Zoning Requirements / Cost / Time / Process

- No permit required.

b) Permitting Requirements / Cost / Time / Process

- Only state codes for building codes.

Multi Family / Commercial / Public Charging:

a) Zoning Requirements / Cost / Time / Process

- In all cases, planning commission approval is required for a zoning permit.
- Timing: typically up to 2 months to complete a Planning Commission hearing.
- Cost: starts at \$150 for up to 1,000 square feet of improved area, with an additional \$10 recording fee. Additional fees determined by the complexity and size of the application.

b) Permitting Requirements / Cost / Time / Process

- Only state codes for building codes.